



Department of Human Resources & Civil Service

Job Announcement
Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta
Director

TITLE: ELECTION INSPECTOR – BOARD OF ELECTIONS

SALARY: \$14.00 hourly

LOCATION: Monroe County Board of Elections

HOURS: 17 hours
This is a one-day assignment.

JOB SUMMARY:

This is a position involving the performance of directly interacting with other Election Day Workers, voters, and a variety of tasks involving oversight of assigned Election Polling Site, assisting voters in the voting process, other tasks assigned for managing Election Day materials. Employees of this class receive mandatory training and detailed oral and/or written instructions for job duties.

CHARACTERISTICS OF THE IDEAL CANDIDATE:

Ability to: communicate effectively to colleagues and voters.

SPECIAL REQUIREMENTS:

If you are appointed, you will be required to attend a mandatory training and work General Election Day (November 2, 2022).

NOTE:

If you are selected for this position, you are responsible for your parking cost.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

APPLY ONLINE TO:

BOARD OF ELECTIONS - TRAINING DEPT
BOETraining@monroecounty.gov
Attention: Training Team

Posting Date: February 3, 2022

Posting Deadline: Until Filled

210 County Office Building, 39 West Main Street, Rochester,
NY 14614-1471 PHONE: (585) 753-1700 TTY: (585) 753-1091
WEB SITE: <http://www.monroecounty.gov>

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